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## **MEMO**

DATE: November 22, 2010

TO: Assistive Technology Partnership (ATP) Service Providers & Contractors

FROM: Leslie Novacek, ATP Director

RE: Provider Standards Form

ATP is in the process of updating the required paperwork for service providers and contractors. Program provider standards for some funding sources restrict ATP from endangering individuals for whom services are provided by the use of persons that have engaged in or have a history of certain criminal activity.

Attached you will find the document that needs to be signed, dated and returned to our Lincoln office, before any further service authorizations or contracts may be awarded to you or your business by ATP.

Mail or return to: Assistive Technology Partnership Attn: Provider 3901 N. 27<sup>th</sup> Street, Suite 5 Lincoln, NE 68521-4177

ATP appreciates your assistance in this process. Thank youl